

Workshops Approved and Taught by Promethean Staff

Teacher Orientation 2 hours

This is an overview of a variety of topics concerning childcare. Topics covered are: characteristics of a great teacher, goals of a great teacher, starting the day, ending the day, regulations, policies, schedules, routines, respect for children, parents, co-workers, and director, communication (daily notes, documentation of observations, injury reports, talking to parents, children, co-workers, director), health & safety, supervision, discipline, and issues concerning overall work ethic (dress, conversations, attitudes,, etc.). The objective of this class is to give new employees a survey of the information an employee needs to be successful in the childcare environment. It is also used by seasoned employees as a reminder of the importance of many details in their work.

Teaching Children to Care 1 hour

This is an in depth look at the attitudes that teachers teach children. A teacher teaches caring by being caring, but also by providing opportunities for the child to practice caring. Emphasis is also placed on understanding ages and stages of child development, types of developmentally appropriate play, and using centers for play.

Teaching Children Honesty 1 hour

Honesty is a virtue that is learned, but it has its foundation in trust. A teacher develops trust in a child during the first two years. Consistency in childcare is emphasized. Teachers will also learn more about room arrangements, learning styles, and teaching methods.

Teaching Children Integrity 1 hour

Integrity is that virtue that represents a child's ability to choose to do the right thing. Making wise choices is a learned behavior, but a child must have opportunities to practice decision making. Also covered in this session will be communication with parents, teachers, children, and directors through written materials, phone calls, and conferences.

Teaching Children Respect 1 hour

Teaching a child respect begins with showing a child respect. This session also covers such skills as how to develop lesson plans for the year, the month, the week, and the day. A teacher respects the profession by being prepared.

Teaching Children Responsibility 1 hour

A child learns about responsibility by being responsible, having a job. This lesson also covers how to plan a group time, skill introduction, practice, and refreshing, and how and why to incorporate transitions into the schedule.

Teaching Children Self-Discipline 1 hour

In the last of the character virtue series, discussion centers on how to help children learn self-control. It also covers topics of how to evaluate progress and learning in the classroom. Every teacher should evaluate his/her teaching, observation, organization, and behavior management skills.

Devotional Time With Preschoolers 1 hour

This is an opportunity for teachers to discuss techniques and materials to use in teaching young children about spiritual concepts. Also included in this workshop are tips on child development that help us to understand when and how certain abstract ideas are teachable.

Supervision of Children 1 hour

Supervising children is “what we do”. This hour workshop stresses the importance of adequate supervision. It covers regulations concerning ratios, the concept of “line of sight”, and other topics that pertain to the way we supervise children. The key word in supervision is AWARE. You should be aware of students at all times: during meals and snacks, group times, activities, restroom and diapering, during transitions, on the playground, field trips, naptime, and in emergencies.

Communicating With Parents 1 hour or 2 hour

Communicating with parents can be a casual greeting or a planned experience, but it should always be professional. There are guidelines for professional communication with parents. Based on Lee Canter’s *Parents On Your Side*, it covers communication at the door, by telephone, through notes, during special parent events, at conferences, and in out of school settings.

Tips on Transitions 1 hour or 2 hour

To explain the purpose of transitions, how to do them, and give examples to take with them.